



# New Kemet Harambe Chapter

“New Land of the black skinned people pulling together”

## RECORD OF MINUTES

Tuesday, March 7, 2006

Ralph H. Metcalfe Building

77 West Jackson Blvd., Room 328

11:30am-1:00PM

### **MEMBERS IN ATTENDANCE:**

Deena Sheppard, Stephanie Kimble, Tony Ward, Ethel Crisp, Cheryl Simpson, Donna Coleman, Marion Cleveland, Oliver Warnsley, Adrienne Callahan, Yvette Coleman, Lillie Metts-Davis, Cynthia Colquitt, Marie Oliver, Brian Bell, Karen Franklin, Vince Saunders, Patricia Stern, Jacqueline Dillard, Gwendolyn Massenburg and via teleconference: Jo Brown, Kenneth Tripp (on phone first half), and Sandra Kennedy.

The meeting was called to order at 11:44am by President Sheppard. A quorum was established and the meeting began. Gwendolyn Massenburg opened the meeting with prayer. No visitors.

**ADOPTION OF THE AGENDA** – Correction to the agenda: not adoption of standing rules but recognition of the standing rules. A motion to adopt the agenda, with the noted revision, was made by Stephanie Kimble; seconded by Gwendolyn Massenburg. Motion carried.

**ADOPTION OF FEBRUARY GENERAL MEMBERSHIP MEETING** – Corresponding Secretary Coleman lead review of the minutes. Motion made by Corresponding Secretary Coleman to approve the minutes with revisions; seconded by Cheryl Simpson. Motion carried.

**TREASURER’S REPORT** – Treasurer Saunders presented the January and February Treasurer Reports. The January report reflects: Savings balance 334.57, Checking balance \$3749.72 and Total inflows \$427.67, outflows 500.45, Net cash flow \$23.78.

The February report reflects: Savings balance 334.95, Checking balance \$4191.28 Total inflows \$1368.56, outflows 927.00, Net cash flow \$441.56

Treasurer Saunders provided copies of comprehensive reports each month in 2005. Assistant Treasurer Warnsley will use these to compile the 990 report for National BIG.

A motion to accept the Treasurer’s report subject to audit was made by Gwendolyn Massenburg; seconded by Brian Bell. Motion carried.

President Sheppard asked Treasurer Saunders to research other options for obtaining more interest on our savings account and/or general investment funds for faster financial

growth (i.e., another financial institution, establish a CD, etc.). It was noted for the general (checking) account, that convenient access by the Treasurer and/or Assistant Treasurer will be a major factor in deciding to move the funds to a different financial institution located outside the loop area.

*Action Item: Status of Audit update.*

## **OFFICER'S REPORT**

**President's Report:** President Sheppard distributed the following: a petition seeking a National Holiday in honor of Rosa Parks; flyer for Government employee night at White Sox game; call for nominations for GEICO Public Service Awards. On February 24, President Sheppard attended State Treasurer Judy Baar Topinka's African American Heritage celebration at the Illinois State Building. She was able to provide State Treasurer Topinka with the Chapter's brochure. She also obtained a few copies of the Illinois Women Financial Resource Guide which were shared with NKH members. President Sheppard is finalizing the Prestige Award (thanks to Brian Bell and Ethel Crisp for drafting and reviewing the award), this nomination is for the NKH Chapter's work during 2005. Please remember to share your comments via the comment box – President Sheppard wants to be the "People's President" so share your feedback. Check out National BIG President Darlene Young's State of the Union [www.bignet.org](http://www.bignet.org) to see how our Chapter's activities align with National's goals and objectives.

**Treasurer** – The Executive Board members signed new signatory cards for the Chapter bank accounts. Assistant Treasurer will follow up with credit Union to get the new signatories in place.

**Assistant Treasurer** – See Attachment 1.

## **COMMITTEE REPORTS**

**MEMBERSHIP** – Cheryl Simpson, Membership Committee Chairperson, presented the report. As of March 7, 2006, NKH has 43 member of which 18 are Life and 6 are Gold Plus members. Two renewal memberships have been completed: Patricia Thompson and Cheryl McIntyre. One transfer membership, April Holland of Roseville, MI, has been completed. One membership is expiration – Arletha Spearing. Welcome back to Marie Oliver!

**NEW MEMBER ORIENTATION** – Tony Ward presented the report. See Attachment 2.

**ISSC** – Still in communication with the schools. Deadline to receive the websites is March 31.

**BLACK HISTORY MONTH** – 2<sup>nd</sup> VP D. Coleman thanked the entire chapter for coming together to make this happen. She also thanked the Black History Committee

members for their efforts: Deena Sheppard, Cheryl Simpson, Cynthia Colquitt, Yvette Coleman, Kenneth Tripp, Kesha Watson, Shauntay Rhodes, and Ethel Crisp. Sororities and Fraternities that were represented at the program: Alpha Phi Alpha – Chris Wynham, Iota Phi Theta – Brian Eskridge, Phi Beta Sigma – Marcus Morgan, Sigma Gamma Rho – Donna Coleman, Zeta Phi Beta – Karen Franklin.

Final Report for the Step Show Program: Net revenue for ISSC \$656.00 (minus expenses/prizes and revenue from raffle ticket sales). First Prize – Gussie McClendon, Second Prize - Anthony Williams, Third Prize - Earlene Rhodes

**BYLAWS** – Bylaws Chairperson Cynthia Colquitt facilitated the discussion on the proposed amendments. First proposed amendment to change Article VI – Meetings and Quorums, Section 1. Meetings, Page 7 – Ethel Crisp made a motion to issue an amendment; seconded by Adrienne Callahan. Secretary Callahan called for the question and debate on the second amendment. Motion carried to end date. Vote on the amendment to the amendment – 11 in favor, 6 opposed (Yvette Coleman, Jacqueline Dillard, Vince Saunders, Brian Bell, Oliver Warnsley noted for the record), 2 abstentions (Cheryl Simpson, Lillie Metts-Davis noted for the record). Motion carried. No further discussion on first amendment to be held since vote was taken and motion carried on the second amendment.

Second proposed amendment to change Article VII – Nomination, Elections, Terms of Officers, and Vacancies Section 2, B. Elections, Page 8 – Ethel Crisp made a motion to issue an amendment; seconded by Gwendolyn Massenburg. President Sheppard called for the question and end debate on the second amendment. Motion carried to end debate. Vote on the amendment to the amendment – 5 opposed, 6 abstentions. Motion not carried on the amendment to the amendment. Discussion on first amendment resumed; majority vote in favor, 3 opposed; Motion carried.

See Attachment 3 for final proposed bylaws to be submitted.

Election of Region Council Representatives – Each Chapter has an established number of representatives. For NKH those are: the President and two others (not necessarily the officers). Currently we have two representatives President Sheppard and Ethel Crisp. Currently we have three alternates: Stephanie Kimble, Vince Saunders and Donna Coleman. President Sheppard accepted nominations for one representative to serve a one year term to attend Regional Council meetings. Stephanie Kimble and Donna Coleman were nominated. 13 votes for Donna Coleman and 4 for Stephanie Kimble. Congratulations to Donna Coleman. Alternates for Regional Council meetings are: Gwendolyn Massenburg, Vince Saunders and Stephanie Kimble.

### **OLD BUSINESS**

**Adoption of NKH Policy Statement** – The policy was discussed and distributed to the general membership at the February general membership meeting. A motion was made to adopt the policy by Stephanie Kimble; seconded by Cheryl Simpson. Motion carried.

## **NEW BUSINESS**

Community Outreach – Build a Playground (See attachment 4). President Sheppard gave up the chair position to make a motion to accept the proposal with \$250.00 donation; seconded by Gwendolyn Massenburg. Motion carried.

Treasurer Saunders asked that all revenue from ticket sales be deposited **TIMELY** in the Chapter's bank account. All expenses should be accounted for through the appropriate channels, i.e. through the Treasurer and Assistant Treasurer to ensure that our accounting records accurately reflect all of our business financial activity.

Judith Williams raised a concern - In cases of an emergency (when there is not enough time for Board, member, or committees to meet again), will an exception be made so that monies on hand from pre-event sales be used for program items and the balance turned in with the appropriate receipts? The emergency use of ticket sales funds was tabled

*Action Item: Place emergency use of ticket sales funds on next meeting agenda.*

Meeting was adjourned at 1:25PM.

**The April general membership meeting will be held April 5, 2006, 11:30AM-1:00PM, Metcalfe Building, 77 West Jackson Boulevard, Room 326.**

Submitted by:

Adrienne Callahan  
Chapter Secretary