



# New Kemet Harambe Chapter

"New Land of the black skinned people pulling together"

## RECORD OF MINUTES - FINAL

Wednesday, July 12, 2006

Ralph H. Metcalfe Building

77 West Jackson Blvd., Room 330

11:30am-1:00PM

**MEMBERS IN ATTENDANCE:** William Burch, Marion Cleveland, Donna Coleman, Cynthia Colquitt, Ethel Crisp, Cheryl Simpson, Gwendolyn Massenburg, Tawanda Thomas, Tony Ward, Lillie Davis, Patricia Thompson. Via teleconference: Sandra Chapman, Kesha Watson, Adrienne Callahan, Latasha Carson. Visitors – Alex Davis, GSA.

The meeting was called to order at 11:45AM. Chaplain Marion Cleveland opened the meeting with prayer.

Quorum was established.

President Sheppard welcomed new member Latasha Carson.

Motion to adopt the agenda with one correction (date) was made by Gwendolyn Massenburg; seconded by Donna Coleman. Motion carried.

### **MEETING MINUTES**

June Meeting Minutes – tabled.

### **TREASURER'S REPORT**

April and June Reports – tabled.

Treasurer Warnsley requests prayer support for his brother who is critical

### **OFFICERS' REPORTS**

2<sup>nd</sup> Vice President – Donna Coleman provided summary of the Executive Committee meeting. (See attachment 1 – these are the correct and FINAL minutes of this meeting)

#### President's Report

- President Sheppard clarified the issue of EPA's Agency selection of attendees for the BIG conference; President Sheppard does not have any input into any internal Agency policy or selections for the BIG conference.
- It is the duty of the Executive Board to ensure that the operations, including votes are conducted properly and in accordance with BIG policy. The Executive Board does

have the authority to correct errors but any ratifications will be properly addressed and discussed at the general membership meeting.

- Luther Sales provided a check for \$2000.00 to the Chapter from their site sale in the Metcalfe building. A thank you letter was provided to Luther Sales and GSA for their support of this event
- Reminded all about the Budget retreat on September 16, 2006 at President Sheppard's home.
- Chapter has Ravinia tickets. One of the concerts, Lela Hathaway and Take Six will perform on August 23, 2006. More information will be forthcoming from Adrienne Callahan.
- Adrienne Callahan received a Bronze Medal for the Metcalfe Carpeting project.
- Our condolences are sent to the family of Sheila Byrd, EPA employee. She was not a BIG member but we are hoping that a card can still be sent to her family on behalf of the Chapter.

Ethel Crisp moved to ratify the Executive Board decision/action to cancel the CD purchase and return of funds to the Chapter checking account; seconded by Gwendolyn Massenburg. Marion Cleveland opposed. Tony Ward, Cheryl Simpson, Tawanda Thomas and Gwendolyn Massenburg abstained. Motion Carried.

No other officer reports.

### **COMMITTEE REPORTS**

Membership Report - Cheryl Simpson reported that we have 44 members, 19 Life, 6 Gold, and three expirations and anticipate two renewals. Gift for Michelle Radcliffe since

Finance Committee: Kesha Watson, Finance Chair, reported that we need to look at revenues to see what will best fit the Chapter's financial need for a new banking institution. This item will be discussed at the next Executive Board meeting. President Sheppard requested that Kesha follow up with Oliver Warnsley and Vince Saunders to get the receipts so the audit can be completed.

### **OLD BUSINESS**

NTC 2006 – The following members are attending or planning to attend: Michelle Radcliffe, Kendall Cannon, Kesha Watson, Ethel Crisp, Donna Coleman, Cynthia Colquitt, Latasha Carson, Adrienne Callahan, Deena Sheppard.

Delegates for the NTC – Nominations were made and accepted for three delegates: Adrienne Callahan, Cynthia Colquitt, Donna Coleman, Kesha Watson, Ethel Crisp. The results of the

vote: Donna Coleman, Ethel Crisp and Adrienne Callahan will serve as Delegates. Latasha Carson, Kesha Watson and Cynthia Colquitt will serve as alternates.

BIG NTC Tuition Assistance - The National BIG will pay for one Chapter member's training tuition. Any member is eligible, including Executive Board members; however, no member can receive the funds in consecutive years. Deadline to submit interest to President Sheppard is July 14, 2006. The Executive Board will review the submittals (National BIG policy) and make a decision by July 21, 2006.

BIG NTC Travel Assistance Reminder - In the November Chapter meeting it was approved that the Chapter would provide \$500.00 for the travel expenses of this one member. Gwendolyn Massenbug motioned to review this decision based upon a fair disbursement to all members interested and who may need financial assistance; Latasha Carson seconded. Motion carried. The decision and subsequent discussion will be tabled until the next meeting.

NTC Funding for Chapter President – William Burch motioned to provide \$500.00 for travel funds for President Sheppard to attend the NTC; seconded by Latasha Carson. Motion carried. Tony Ward abstained.

Food Depository - Gwen Massenbug reminded the Chapter that our volunteer date is Saturday July 15th, from 9am to 12pm. It was noted that many members may not be able to attend, therefore it was suggested to send an invitation to all Agency Black employees to participate.

### **NEW BUSINESS**

2007 Fall Regional Council Meeting – Ethel Crisp motioned that the Chapter accept the Hyatt Hotel as the Chapter's recommendation to host the 2007 Regional Council meeting; seconded by Donna Coleman. Motion carried. Please note, the Chapter has performed the leg work (site visits, phone calls, etc.) and will be submitting the top three (see attachments 2-4) to the Regional Council Board for their decision.

National Resolutions – It is important that everyone reads these and provide any comments for the Chapter Delegates to vote appropriately at the BIG conference in August. (See Attachment 5). We will discuss these at the August meeting.

### **GOOD OF THE ORDER**

Congrats to Pat Thompson on being selected to serve a 60 day detail as Associate Director, Air and Radiation Division, USEPA, Region 5.

The meeting adjourned at 1:10 pm. The next membership meeting will be held on Wednesday, August 9, 2006, 77 West Jackson Boulevard, Conference Room 327, at 11:30 a.m. to 1:00 p.m.

Submitted by Adrienne M. Callahan  
Recording Secretary