



New Kemet Harambe Chapter

"New Land of the black skinned people pulling together"

RECORD OF MINUTES – ~~FINAL~~

Deleted: DRAFT

Wednesday, April 4, 2007
Ralph H. Metcalfe Building
77 West Jackson Blvd., Room 326
11:30AM-1:00PM

MEMBERS IN ATTENDANCE: Donna Coleman, Ethel Crisp, Lillie Metts-Davis, Michelle Radcliffe, Tawanda Thomas, Tony Ward, Cheryl Simpson, Penny Hubbard-Greene, Marion Cleveland, Joyce Johnson, Gwendolyn Massenburg, Brian Bell, Nikita Wilson, Kendall Cannon, Patricia Thompson, Jacqueline Dillard, Deena Sheppard via phone: Camille Arnold and Stephanie Kimble.

Chaplain Marion Cleveland provided an opening prayer. A quorum was established. Meeting was called to order at 11:45am.

ADOPTION OF THE AGENDA/STANDING RULES

The agenda was revised to delete Item D – unfinished business Charter One, add item B under New Business– summer clothes drive, delete items C and D under Committee Report – finance report and legislative review (if Brian does not arrive), add D under unfinished business – Spring Fling, Add C under New Business – Proposals/Fundraisers

2nd Vice President Coleman moved to accept the agenda with revisions; seconded by Jacqueline Dillard. Motion carried.

Members were reminded to observe Standing Rule No. 9 – turn cell phones off or on vibrate during the meeting.

ADOPTION OF MARCH MINUTES

Minutes were read by 2nd Vice President Coleman. 2nd Vice President Donna Coleman motioned to approve the March minutes as corrected; seconded by Jacqueline Dillard. Motion carried.

TREASURER'S REPORT

Treasurer Thomas - February balances are: Savings \$49.15, checking \$4,579.00. Treasurer Thomas motioned to approve the February Treasurer report subject to audit; seconded by Cheryl Simpson. Motion carried. March balances are: Savings \$49.15, checking \$5,095.20. Treasurer Thomas motioned to approve the March Treasurer report with corrections and subject to audit; seconded by Cheryl Simpson. Motion carried. Chapter accounts have been transferred to Charter One. New account with Charter One has a debit card which can be used to charge purchases; this should be rare. The debit card will not be used in lieu of petty cash. The new account does require two signatories for withdrawals – currently there are three authorized signers: Chapter President, Treasurer and Assistant Treasurer. Treasurer Thomas will request that everyone submit a funds request form for all transactions so that we are accurately tracking Chapter monies and expenditures. (See attachments 1-4, February and March reports)

OFFICER REPORTS

President Sheppard - June regional council meeting will be June 8-9, 2007 in Milwaukee. Information was distributed. President Sheppard has tickets for a luncheon for the Public Administrator's at the Hyatt, Friday, April 6, 2007. The National Training Conference will be held in Nashville, TN August 13-17, 2007. Each year National BIG provides registration funding for one Chapter member to attend. Please respond to President Sheppard by August 30, if you are interested in this opportunity. President Sheppard would like us to reconsider the budget allocation for food at general membership meetings. We can discuss at a future meeting. The Chapter's 990 report needs corrections it must be submitted this week. Chapter can participate in the Bud Billiken parade for FREE without a float. Please inform President Sheppard if you can participate in the parade; a banner will be provided. The new Milwaukee East-West Chapter is sponsoring an event; see President Chapter for more information.

No other officer reports

COMMITTEE REPORTS

Membership (Cheryl Simpson) - Membership contest ended 3/29. President Sheppard won the contest by bringing in 6 members. Other members to be recognized for the membership efforts are Donna Coleman, Penny Hubbard-Greene, Jo Brown. Donna Coleman is the winner of the President's challenge so her renewal fee will be paid by President Sheppard. Currently the Chapter has 63 members, 19 Life, 6 Gold Plus, 6 Associates. CoCos Restaurant owner, Calvin has also joined the Chapter. An explanation of Life membership was explained. There is an annual \$15.00 fee paid to the chapter. If you are no longer a member of the Chapter, then you will be a member at large and the \$15.00 annual fee is not applicable. You would still be a Life member of National BIG. To maintain Life membership and membership with the Chapter and Region, Life members must pay the annual \$15.00 fee.

Youth Programs (Donna Coleman) - We have three oratorical contestants and four ISSC contestants. Please support this program on April 18, 2006, 10:00am-12:00PM and 1:00-3:00PM. 2nd Vice President Coleman is requesting members to step in and chaperone the winners for the regional competition in Milwaukee since she will be unavailable.

Legislative Report (Brian Bell) - Three articles from govexec.com. Articles will be shared electronically with Chapter members.

October Regional Council Meeting Update (Ethel Crisp) - Passed on committee roles sheet. First planning meeting will be held April 26, 2007. President Sheppard turned over the meeting to 2nd Vice President Coleman. President Sheppard motioned to approve the proposal for appreciation event for our Chapter members and corporate sponsors for the Saturday night event; seconded by Tawanda Thomas. Motion carried. Two abstentions for the record: Ethel Crisp and Gwendolyn Massenburg.

UNFINISHED BUSINESS

March Regional Council Meeting update - tabled

Scholarship committee - The deadline was April 16, 2007. Two essays have been received.

Spring Fling - This event will not be held. Another fundraiser needs to be considered.

NEW BUSINESS

Summer Clothes Drive – Donna Coleman will bring a proper proposal to the next meeting.

Sports Venues Fundraiser – Brian Bell will bring specific info to the May meeting.

All are encouraged to bring in fundraising proposals for the May meeting. Suggested fundraisers are: shop til you drop, silent auction, raffle for gas card, bowling event, etc.

FOR THE GOOD OF THE ORDER –

Marion asks that members pray for the opening of her dance school.

Lillie Metts-Davis motioned to adjourn the meeting; no second necessary. Motion carried.
Assistant Chaplain Gwendolyn Massenburg provided closing prayer. The meeting adjourned at 1:20pm.

The next membership meeting will be held on Wednesday, May 9, 2007 at 77 West Jackson Boulevard, room 326, 11:30 am. to 1:00 p.m.

Adrienne M. Callahan

Submitted by Adrienne M. Callahan
Recording Secretary