



Greater Dayton Chapter

Scholarship Program

Annually, the Greater Dayton Chapter of Blacks In Government (BIG) awards three scholarships to deserving individuals with goals of achieving higher levels of education. The scholarships target three different areas. The Clessie Heath Memorial Scholarship, targets government employees working in the “administrative” field whose goal is to earn college credits that will aide in opportunities for promotions and/or career advancement. Anyone meeting the criteria outlined in the attachments may apply for this scholarship. If there are any questions, please write or email:

The Greater Dayton Chapter of BIG
Scholarship Committee, Attn: Maria Miah
P.O. BOX AMC 33684
Wright-Patterson AFB OH 45433-0684

Email address: greater.dayton@bignet.org or maria.miah@afit.edu

THE CLESSIE HEATH MEMORIAL BIG SCHOLARSHIP

BACKGROUND: This scholarship is named after Ms. Clessie M. Heath, a Greater Dayton Chapter of Blacks In Government (BIG) member, who passed in May 1988. Ms. Heath was a BIG member for over six years, and to her death was a diligent and staunch supporter of the goals and objectives of BIG. Ms. Heath had over 25 years of federal service at Wright-Patterson AFB, and up until the last few months of her life had spent her entire career in the clerical field. This was primarily because she did not have any college credits. Ms. Heath’s steadfast encouragement of self-improvement in both herself and others is the reason this scholarship was so named.

PURPOSE: To give an administrative employee an opportunity to earn a minimum of (9) hours of college credit, in non-clerical subjects, to enhance his/her opportunity for promotions and career advancements.

AWARD AMOUNT & PAYMENT OF FUNDS: The scholarship payment of **\$1000** will be made payable to the *College* of choice as a credit to the student’s account for payment of tuition and/or books to assist in obtaining the desired degree. Such payments may be prorated over the academic year.

CRITERIA FOR APPLYING:

1. Applicant must be employed at a federal, state, or local government agency in the Greater Dayton area.
2. Applicant must be willing to complete nine (9) hours of college credits at any accredited university or college within 12 months or four (4) quarters.
3. Applicant must earn and maintain an overall cumulative 3.0 grade point average (GPA). If applicant fails to meet GPA requirements, the scholarship will be revoked (applicant cannot reapply for scholarship for 2 years).

4. At the completion of each quarter, for which the applicant is registered, a transcript of that quarter's grades must be sent to the Scholarship Committee.
5. Applicant must live within a 50 mile radius of the Dayton area.
6. If you were awarded this scholarship in 2010, you are not eligible to apply for this scholarship this year.

INSTRUCTIONS FOR COMPLETING THE APPLICATION:

1. The **applicant must complete the attached application.**
2. The application must be typed or clearly printed.
3. Each item of information on the application must be addressed.
4. The following additional documents must be attached to the completed application.
 - a. Three (3) character reference letters (One must be from a financial BIG Member).
 - b. Transcript of college courses completed (if any).
 - c. Biographical statement (**limit to two pages**) including the following listed in order of importance: professional goals, community service, work experience, awards and recognition, professional organizations, hobbies, and other pertinent information.
(All information will be kept confidential.)
5. Send the application to:
Scholarship Committee
Greater Dayton Chapter of BIG
P. O. Box AMC 33684
Wright-Patterson AFB OH 45433-0684
6. Application must be received by **CLOSE OF BUSINESS 31 May 2011.**

SELECTION OF WINNERS: The Greater Dayton Chapter of BIG Scholarship Committee will determine eligibility, process applications, and identify scholarship winners. Selection of winners will occur by 15 August 2011.

THE CLESSIE HEATH MEMORIAL SCHOLARSHIP

PERSONAL DATA

NAME: _____

ADDRESS: _____ CITY & ZIP CODE : _____

HOME PHONE: _____ OFFICE PHONE & EXT: _____

EMAIL ADDRESS: _____

EMPLOYMENT INFORMATION

PLACE OF EMPLOYMENT: _____

POSITION TITLE: _____

SERIES & GRADE: _____ YEARS EMPLOYED: _____

AWARDS AND RECOGNITION

(Type and Year Received)

COMMUNITY AND/OR EMPLOYING AGENCY ACTIVITIES

COURSE OF STUDY

(Complete the Following Statement)

If selected for the Clessie Heath Memorial Scholarship I plan to take the following courses:

ATTACHED DOCUMENTATION

3 Character Reference Letters: _____

Transcript of Courses Completed: _____

One page Biographical Statement: _____

SIGNATURE _____ DATE SUBMITTED: _____

***** **TO BE COMPLETED BY CHAPTER ONLY** *****

RECEIVED BY: _____ DATE RECEIVED: _____