

BLACKS IN GOVERNMENT
VOTING INSTRUCTIONS FOR THE
NATION DELEGATES ASSEMBLY

STANDARD OPERATING PROCEDURE – ELECTION

1. Voter enters booth.

a. Curtains **don't open or close.**

b. Green lit dots show Offices on Ballot for Voters to select.

Vote by pressing touch sensitive box by candidate's name.

2. Press the box on the touch-sensitive screen next to name of the candidate of choice.

The **green arrow to the right** of the candidate's name will light up when a selection is made. The green arrow shows the selection is **"verified."**

3. **Repeat** the above step 2 for each Office.

a. **The vote may be changed of a selected candidate by**

depressing the appropriate box again. The green arrow light (located by the candidate's name) will go out and the green dot (located by the office title) will turn on.

b. Then make desired selection again. The name will show a lit arrow next to it.

c. Each Office title light will go out when the maximum # of selections are made for that office.

d. All the **selections must remain lit** in order to be recorded or counted.

4. **Cast Vote by pressing Orange Cast-Vote Button located on the bottom right-hand corner of the booth panel.**

a. **PRESS ORANGE CAST-VOTE BUTTON** before leaving the voting booth in order to **electronically lock in vote before next delegate enters the booth.**

b. Once the vote is locked in, the machine locks out the voter from voting again.

c. **Instructions for voting** are displayed on the face of the voting-booth ballot panel.