This scholarship program facilitates training for career advancement and development opportunities for BIG’s membership.

SCHOLARSHIPS TO ACQUIRE CAREER KEYS

BLACKS IN GOVERNMENT®
3005 Georgia Avenue, NW
Washington, D.C. 20001-3807
(202) 667-3280
FAX (202) 667-3705
www.bignet.org

Download an Application from the BIG website
1. **Guidelines**

1. **Eligible Applicant**

   1.1 The eligible applicant shall be a financial and active member of BIG for two consecutive years. The recipient must retain his/her financial status during the year in which the award is utilized.

2. **How Funds are Used**

   2.1 The scholarships are intended to underwrite specific training expenses associated with a specific government job or promotional opportunity. Applicants must document: (1) employer funds are not available for the training/education and (2) training desired as it relates to current or potential employment.

   2.2 The scholarship funds may be applied to tuition or associated costs including room and board, books, instructional or lab fees, travel to the training site or other documentable training related.

   2.3 Awards to each recipient must be used within the fiscal year awarded or one school term. When funds are used for a continuing course of study, a minimum 2.00 GPA on a 4.00 point or 1.50 on a 3.00 point grading scale is required.

   2.4 No recipient can receive the scholarship during two consecutive fiscal years or two consecutive school years, whichever is applicable.

   2.5 The award of the scholarship or payment of fees neither implies nor incurs any ongoing obligation to the recipient or to any training institution on the part of Blacks In Government.

3. **The Application Process**

   3.1 To apply, complete the STACK application and submit an official transcript. The TRANSCRIPT is required to be mailed and postmarked within 14 business days of receipt of the scholarship application. The transcript is to be sent directly from the appropriate college or university.

   Please type your mailing address carefully, since it will be used to send you confirmation of the training award and any additional information.

   The application must be properly signed by the Regional Director. Incomplete submissions will not be processed.

   3.2 Copies of registration material or other invoices must be received by the National Office before funds can be disbursed. The funds shall be sent directly to the educational institution or training vendor. Associated costs shall be sent to the recipient upon proper documentation.

4. **Applicant Considerations**

4.1 The National Program and Planning Committee will review all applications and recommend approval or disapproval to the National Executive Committee.

   The National Executive Committee is the approving authority for all STACK requests. Incomplete applications shall not be evaluated. The decision of the Executive Committee is final.

4.2 Monetary STACK assistance may not exceed $3,000 per request.

4.3 Applications are to be mailed to:

   Blacks In Government
   Attn: Chair, Program and Planning
   3005 Georgia Avenue, NW
   Washington, D.C. 20001

5. **Criteria for Review and Evaluation of Applications**

   5.1 An eligible applicant must be a financial and active member of Blacks In Government for two consecutive years. (40 points)

   5.2 The applicant must submit a plan to use the award within the fiscal year awarded or one school term. (10 points)

   5.3 The applicant must define and justify the importance of the area of study, the anticipated benefits and the scope of the training. (35 points)

   5.4 The applicant must submit a proposed budget which contains an estimated cost to BIG which are reasonable considering the anticipated benefits and scope of the training. (15 points)